



2018 Family Information Guide

PLEASE NOTE: Changes implemented for 2018, please read this entire packet carefully, especially parents new to Camp Crosley YMCA.

Hello and Welcome to Camp Crosley YMCA!

Thank you for the opportunity to be a part of your child's life this summer, our 103rd. Our staff works year round to ensure that your child's experience at Camp Crosley meets their needs and exceeds their expectations. Our goal is to be the best. Your child will be encouraged to renew old friendships and to make new friends. They will be presented with the opportunity to try new things and stretch themselves to be the best they can be! Camp operates on the values of Caring, Honesty, Respect, and Responsibility and strives to instill these values in the hearts of all who come to camp.

The information in this guide is very important. It is our hope that this information will help you and your child to be prepared for an amazing experience. If you find you still have questions you may contact us by e-mail info@campcrosley.org or phone 574-834-2331. Our staff is here to help in any way we can. Welcome to the Crosley Family!

Serving Youth,

*Richard Armstrong
Executive Director*

Our Mission:

To put Christian principles into practice through programs that build healthy spirit, mind, and body for all.

HOW TO CONTACT CAMP

PHYSICAL AND MAILING ADDRESS:

Camp Crosley YMCA
165 EMS T2 Lane
North Webster, IN 46555

PHONE:

574-834-2331

E-MAIL:

info@campcrosley.org

OFFICE HOURS:

8:30 am - 5:30 pm EST
MONDAY – FRIDAY
Calls after hours are for **emergencies only.**

WEBSITE:

www.campcrosley.org

BEFORE CAMP BEGINS

NEW FOR 2018!!

REGISTRATION

NEW FOR 2018!!

Registration and forms are now all online, including the payment of the \$100 **NON-REFUNDABLE** registration fee! **ALL** online forms are **required** to attend camp.

New this year, online health history information will now be saved from year to year.

BEFORE CAMP BEGINS

Online Forms

Health History Form— required information about health & insurance information

Camper Release Form—mandatory form includes who may pick up your child

Confidential Form – a mandatory form providing essential information about your child

Liability Form—a mandatory form that must include a digital parent's signature

ALL forms are NOW online and need to be filled out through this portal & submitted 30 days prior arrival to camp. **Please note**, any incomplete form delays your check in and you will be required to fill them out online while at check in. No forms will be available to fill out, therefore, carefully review each form.

Mailed Parent Packet

Family Information Guide – includes information for you and your camper

Bunk 1– includes information and password

Invoice – invoice with any payments made and/or balances due

CANCELLATIONS & REFUNDS:

CANCELLATIONS & REFUNDS:

The \$100 per week deposit and specialty activity fees are NON REFUNDABLE under any circumstances at any time. There will be every effort to reschedule the camper for another week, if possible. Cancellations requested in writing FOUR or more weeks in advance are eligible for a refund **minus the NON REFUNDABLE fees** (per week per camper). **There are no refunds for cancellations made less than four weeks prior to your camper's scheduled week.** **No verbal agreements for refunds of any kind will be honored.** Refunds are processed after summer camp with checks going out after the end of August.

BEFORE CAMP BEGINS

CABIN MATE REQUEST

Cabin mate requests are accepted and done online. Camp honors only one "mutual cabin mate request". A "mutual request" is formed when two campers of similar age only request each other. It is unfair to the other campers in a cabin to have a large group who already know one another placed together. Beds are **not** reserved. They are filled on a first-come basis on check-in day.

Just a reminder, campers 13 -15 years will be in North Teen Village and campers 7 -12 years will be in Main Camp. If a camper has a request for a camper in a different age group, the older one will move **DOWN** to the younger cabin. If you are requesting that your child **not** be placed with a certain child, it is your responsibility to inform the other family prior to arrival at camp.

CAMP STORE

(New changes implemented for 2018!)

Our camp store is open during Check In and Check Out. There will be only two options for camp store deposit; \$30 or \$50 and can be paid online. Each cabin will have the opportunity to visit the store during the week. **Our store does not sell snacks.** These are included in the price of camp and are distributed to all campers at a designated snack time each day. The camp store usually sells t-shirts, sweat shirts, bracelets, patches and other novelty items carrying the Camp Crosley logo. Prices of items range from \$3—\$40 so there is no need to put more than \$50 in a store account. Any remaining money can be donated to the camp scholarship fund to provide financial aid to other families or it can be refunded back to you. Please note, we do not refund any remaining balance until after Labor Day.

WHAT NOT TO BRING

Due to the privacy rights of campers, camp has a policy that cell phones, iPods/iPads, or laptop computers are not permitted. If it is discovered your child has any of these items after you leave, the items will be locked up in the office until Check-Out.

No drugs, tobacco, alcohol or weapons are permitted and are grounds for immediate dismissal from camp.

Please **do not send plastic drawer sets** to keep clothes in as there is not enough room in the cabins for these items.

CHECK IN PROCEDURES

CHECK-IN

Week long camp sessions	Check-In	2:00 -4:00 pm EST Sunday
	Check-Out	9:00 -10:00 am EST Saturday

Check In is held in our Dining Hall at the bottom of the hill. Parking lot attendants will direct you as to where to park. **Please**, leave your luggage in your vehicle. We do ask you to bring with you all of your camper's over the counter and/or prescription medications to the Dining Hall for Check In.

For the safety of both, people and pets (unless they are service animals), **please do not bring pets to camp**. Pets will **not be allowed in the Dining Hall** due to state health regulations. Camp activities begin at 4:00 p.m., so try to arrive with enough time for your child to be ready by that time.

"Check In" table for any unpaid balances or **changes** in Specialty Activities needed.

"Forms needed" table to complete any missing on-line forms. You will be required to fill out any missing forms from your cell phone. Once completed, you will see staff who will print out your camper's Medical History form to give to nurses.

"Nurses" table to answer health questions and turn in any medications or missing Medical Health History forms. All medications (even over the counter meds) must be in the original container with the correct amount of doses for the week. We are not permitted, by law, to return unused or forgotten medications.

"Camp Store" table to check on prepaid deposit amounts or to add a Camp Store Account deposit.

SPECIALTY ACTIVITIES AND CHECK IN

After checking in, any camper that has registered for any Specialty Activity may head to the area behind the Dining Hall to check in with the Specialty Directors.

However, any changes or additions of Specialty Activities will be handled at the front of the Dining Hall at the **Check In** table.

SPECIALTY ACTIVITIES

Specialty Activities are optional, require specialized equipment, trained instructors, and take the place of a regular skills clinic choice. Pre-registration and additional fees are required. **Limit two per week.**

Waterskiing/Wakeboarding
Ages 9-15
We teach beginning and slalom skiing.

Mini-Bikes
Ages 11-15
Learn bike safety and maintenance.

Sailing
Ages 10 -15
Navigation, rigging basics & safety taught.

Horseback Riding
Ages 9-15
Learn horse care & riding, using both Western & English styles.

Scuba
Ages 10-15
Certified instructor led to earn "I tried Scuba" certificate.

WHILE YOUR CHILD IS AT CAMP

CHOOSING SKILLS CLINICS

Each camper will have an opportunity at the beginning of the week to choose 3 skills clinics for the week. Skills are held daily in the morning. Unfortunately, the first choice in all programs is not always possible. Here are some examples of activities, but this is not an exhaustive list.

Waterfront

Canoeing
Kayaking
Fishing
Log Rolling
Paddle Boards

Sports

Archery
Soccer
Tennis
Volleyball
Basketball
Flag Football
Energize
Riflery

Fine Arts

Drama
Dance
Music Fusion
Video
Arts/Crafts
Sketching
Photography

Outdoor

High Ropes (Mission Possible)
Low Ropes
Climbing Tower
Outdoor Cooking

VISITORS

To run camp most effectively, we need to free campers from outside contacts as much as possible. Parents are strongly discouraged from visiting camp during the camp week.

DRESS CODE

We expect our campers to dress in camp appropriate clothes. Boys must wear a shirt at all times and girls tank top straps should be at least two fingers thick. No midriff shirts. Sandals should have back straps, and it is best if they cover the toes for safety purposes. Flip flops are allowed only in the showers. For swimming we ask girls to wear a one piece suit or a tankini that covers the stomach. Boys must have board shorts/swim trunks. Camp is a "drama free" zone, so please do not pack clothing with suggestive slogans or political messages. Campers should bring old clothing that can get wet and dirty without concern.

HOMESICKNESS

All campers experience some degree of homesickness. This is a normal feeling, and our staff is trained to work with and encourage campers who experience it. Parents can help their kids understand these feelings BEFORE COMING TO CAMP by talking about their own homesick experiences when they were kids, sharing coping strategies and packing small photos of families or pets for campers to have at camp. Telling your child he/she can call home or be picked up early if they get homesick is not helpful because it's not a strategy we employ here at camp. Camp builds self confidence and working through homesickness can boost a child's self worth in a huge way. If there is a problem, we will contact you.

BEDBUGS

Bed bugs are not native to Indiana. They are not present due to poor housekeeping or unclean cabins. They are inadvertently brought to camp by a guest. When someone brings bedbugs to camp, camp incurs hundreds of dollars in expense to eradicate them. **We do this immediately.** Camp Crosley does not ignore bed bugs. We communicate with affected families immediately. The best way to protect yourself from bed bugs while traveling is, upon returning home, immediately dry all clothing on the highest heat for at least 60 minutes, and heat treat your luggage. (This can be done by putting it in a tightly closed garbage bag and setting it in the sun for 24- 48 hours.)

ILLNESS/ACCIDENTS

Upon Registrations, every camper MUST be checked in through our medical staff where they will be screened for any recent illnesses. Since camp is a communal environment, it is critical to make sure campers do not have head lice, any contagious/infectious diseases, or any open wounds.

Camp Crosley YMCA has a health care professional on site and a medical facility on call 24 hours a day. Phone contact with parents/guardians is established immediately in an emergency or in the event of an accident. Camp's practice is to contact parents when there is concern about a camper's health and/or when a situation is not progressing as expected. It is the responsibility of parents/guardians for any and all charges incurred if off-site medical treatment or prescription medications are needed.

CARE PACKAGES/MAIL (New changes implemented for 2018!)

A camper's camp experience does not depend on whether or not he/she receives a care package, but some parents like to send a little something to their child. We do deliver packages to campers, but they must meet the following guidelines:

- Care packages **may not contain food of any kind** due to the growing number of children we serve who have food allergies, as well as the fact that our cabins are in a woodland setting, and food attracts critters. Packages containing **food will be disposed of.**
- You may **not** send or leave more than two (2) packages a week per camper. The demands put upon our staff to run a safe and enjoyable camp program does not allow us the extra time and energy it takes to process and deliver more than this.
- Some items campers enjoy and like to share are puzzle books, MadLibs, cards/card games and glo sticks.
- The camp store will have pre made packages available for purchase during Sunday registration times.

If you send mail, make sure you include your child's name. Please keep in mind, **do not** send mail **after Wednesday** as it will not arrive here in time and will need to be shipped back at your expense.



BUNK 1

Camp provides once a day e-mail delivery at meal time to campers through Bunk 1. This service is FREE for photos, but does have a charge for e-mails. Access to this section of our website is password protected, so registration will be necessary to view photos this summer. A password will be provided in your Parent Packet on the Bunk 1 flyer (see flyer insert).

Please keep in mind, **not to send** any messages through Bunk 1 **after Thursday**, as Friday is the last day messages are distributed to the campers.

Photos will also be posted on our Bunk 1 photo website as time permits for taking and uploading photos. Please be patient with this process as we have one photographer who also serves as a cabin counselor during the day.

CHECK OUT PROCEDURES

CHECK OUT

Campers will not be ready to be checked out **before** 9:00 a.m. on Saturday and should not be **left after** 10:15 a.m. as staff is busy preparing for the upcoming week of camp.

If for some reason, you cannot check out your camper on Saturday at the specified time, the **only other alternative time is Friday between 5:30 p.m. and 6:30 p.m.** EST. You will need to notify the counselor or the office **well before Friday** so staff have ample time to pack up your child's belongings.

AT CHECK OUT

Check out is held in our Dining Hall. Parking lot attendees' will direct you as to where to park. At the "Check Out" table you will be asked for your **photo ID**. To ensure a quick and efficient Check Out, **it is critical that you provide us an accurate and updated list of individuals that can pick up your child when you register. We only release children to the "pick up" person listed on the Camper Release form found in your online Registration account.** For your child's safety, we **cannot** add a last minute person's name via a telephone call as there is no way to verify the identity of this person.

You will receive any certificates, your child's cabin photo and you may take care of any extra monies from the Camp Store. You will be directed to pick up any medications from the Camp Nurse and then visit the Lost and Found items. **By law, we are NOT permitted to mail any unused or forgotten medications.** Your child's luggage can be picked up near the parking area on the tennis courts. **Please**, make sure your child has everything they came with and you may want to use the checklist we provide here.

LOST AND FOUND

Please mark all your camper's belongings with a permanent marker for easy identification. Items found during the session will be on display at the Dining Hall. If you discover something is missing upon your return home, please contact us immediately. Financial arrangements can be made to return the lost item/items. However, we are not responsible for lost or stolen or damaged belongings.

OTHER CHECK-IN/CHECK OUT TIMES

Mini camp 1- **Check-In** 2-4 pm Sun.

Check-Out 9-10 am Wed.

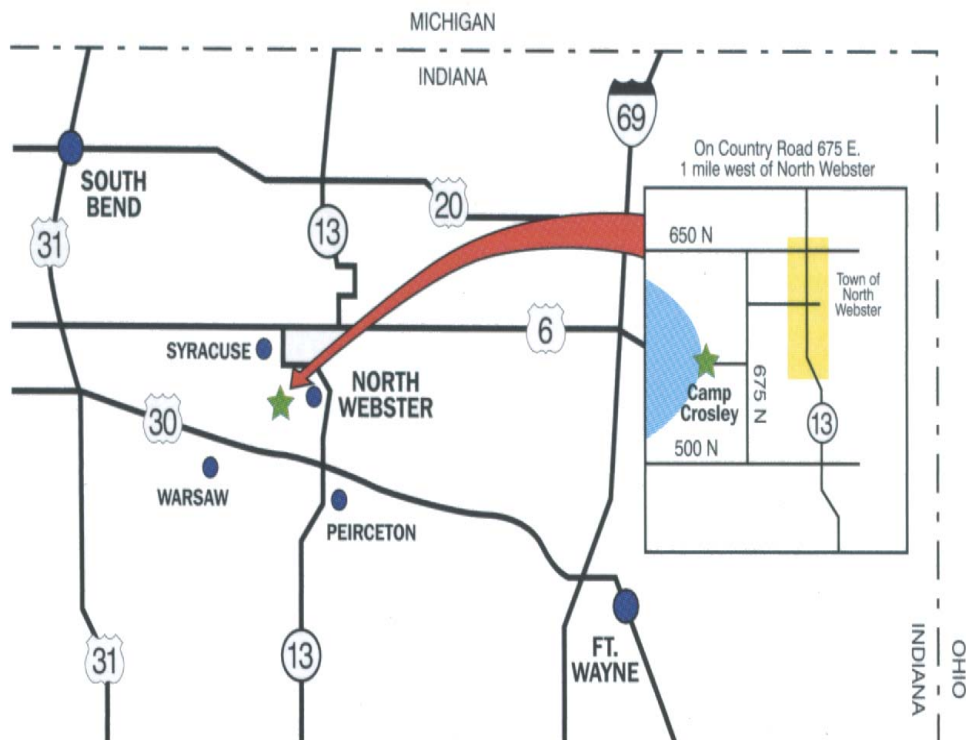
Mini camp 2- **Check-In** 2-4 pm Wed.

Check-Out 9-10 am Sat.

Located at the Dining Hall.

DIRECTIONS

Camp Crosley YMCA is located one mile west of North Webster, off County Road 675, on the east end of Little Tippecanoe Lake.



From Indianapolis & Muncie-

Follow I-69 North to Ft. Wayne. Take U.S. 30 West through Columbia City to Pierceton. Take S.R. 13 North. Follow local directions below.

From Chicago -

Follow U.S. 30 East all the way through Warsaw to Pierceton. Take S.R. 13 North. Follow local directions below.

Local Directions - From U.S. 30 Take S.R. 13 North towards North Webster. Travel about 8 miles to the intersection of 13 and 500 North (Armstrong Road). Turn left onto Armstrong Road, then take a right onto 675 East. Camp Crosley YMCA is located on the left side of the road.

Local Directions - From U.S. 6 or U.S. 20 Traveling

south on S.R. 13, North Webster is about 8 miles south of Syracuse. As you enter North Webster, look for green signs directing you to Camp Crosley. Turn right onto Crystal Flash Road (650 N), travel approximately 1 mile to the second stop sign and turn left onto 675 East. Travel ¼ mile and Camp Crosley YMCA will be on your right.

CLOTHING CHECKLIST

Below is a checklist that can be used to pack your campers belongings. A copy can be taped to the inside lid of his/her suitcase to use as a checklist to make sure everything is returned home.

- Campers are required to carry a water bottle with them at all times during their stay with us. Please make sure the bottle you send is labeled with the camper's full name. The Camp Store also has water bottles available for purchase during the week.
- Returning Campers may want to bring their bead necklaces and their rag if they have one.

<u>Item (recommended number) Sent</u>	<u>Returned</u>
T-shirts (6 – 8) _____	_____
Shorts (6 – 8) _____	_____
Long pants (1 – 2) _____	_____
Old clothes _____	_____
Jacket (1) _____	_____
Rain Coat/Gear (1) _____	_____
Sweatshirt (1 – 2) _____	_____
Bathing suit (1 – 2) _____	_____
Underclothes (6 – 8) _____	_____
Socks (6 – 8) _____	_____
Pajamas (1 – 2) _____	_____
Water shoes (1) _____	_____
Closed-toe shoes, sneakers & sandals (1-2) _____	_____
Beach Towels (2) _____	_____
Bath Towels & Wash Cloth (2) _____	_____
Pillow & Pillow Case (1) _____	_____
Sheets & Blankets or Sleeping Bag (1) _____	_____
Extra set of bedding if you have a bed wetter _____	_____
Toothbrush & Toothpaste (1) _____	_____
Soap with Case and Shampoo (1) _____	_____
Comb or Brush (1) _____	_____
Shower Shoes _____	_____
Laundry Bag (1) _____	_____
Flashlight with extra batteries (1) _____	_____
Waterbottle (1) _____	_____
Sunglasses or hat (1) _____	_____
Sunblock (1) _____	_____
Insect Repellent (1) _____	_____
Camera/Film -optional (1) _____	_____
White T-shirt for Tie-dying -optional (1) _____	_____
Writing Material/Stationery for letters home _____	_____
Water-ski, Sailing, and SCUBA Campers:	
Extra Bathing Suits, Towels, and Sun Block _____	_____
Horseback Riding and Mini-bike Campers:	
Smooth soled boots with ¼ inch heel (horses) _____	_____
Sturdy shoes or boots (mini-bike) _____	_____
Jeans/long pants _____	_____

Just a note. Monday is Caring day and many campers and staff wear **red** clothing, Tuesday is Honesty and we wear **blue**, Wednesday is devoted to Respect and we wear **yellow**, and Thursday is Responsibility and many of us wear **green**. These are by no means mandatory, but are encouraged in the cabins and among everyone at camp.

UPCOMING CAMPS

Girlfriends Getaway Weekend March 9-11, 2018

REFRESH. RENEW. RECHARGE.

Bring a friend and join us for a weekend retreat for all women 18 years and up for:

- Zumba
- Massages
- Inspirational Speaker
- Group Interval Training Classes
- Delicious meals
- Fun DIY Projects
- Relaxing down time
- Outdoor camp activities

Open House Sunday, April 22, 2018 1:00 – 4:00 p.m.

You are invited to attend our Open House if you are a first time camper or you just want to visit again. Come check out our cabins and take a camp tour, enjoy a light snack in our Dining Hall like a camper, or just take in the scenery. Get to meet staff who will be available for any questions you may have for them.

2018 Labor Day Family Camp Weekend Aug. 31 – Sept. 3

Summer Camp is awesome, but how about bringing your parents with you to camp for a weekend and showing them all the things you love to do at Crosley like the Giant Swing, GaGa, fishing and more! Check out the dates above, go online with your parents and get registered for a fun weekend with your family.

2018 Father Son Adventure October 5- 7, 2018

You asked for it... you got it! Father Son Adventure is back. It will be a great experience and a time of bonding between father and son. There will be great food, campfires and outdoor activities just for the boys at camp! This will be a wonderful weekend to create memories that will last a life time.

2018 Mother Daughter Weekend November 2-4, 2018

Come join us for our annual Mother Daughter Weekend Camp. It will be another great weekend with great food, fun activities and special time for just us girls at camp! We hope you come prepared to relax and enjoy camp! We will have lots of activities planned that are sure to make your weekend a memorable one for years to come.